



**Hervey Bay Squash Incorporated
General Meeting Minutes
10 May 2017
Hampton Court Urraween**

Meeting declared open: 7:10pm

Present: Jason Witt, Russell Sim, Paula Kostowski, Gary Wood, Kathy Paterson, Sue Whyborn, Scott Whitcome

Apologies: Graeme Andersen, Fred Baguley

Previous Minutes:

Previous Minutes were emailed to all those present at the previous meeting. Sue Whyborn moved that they be accepted. Seconded by Paula Kostowski .

Incoming correspondence:

Date	From	Description	Forwarded to
8/3/17	Office of Fair Trading	Association Annual Return	Paula
18/3/17	CBA	Term Deposit reinvestment notice	Paula
12/4/17	Sport and Recreation Services	Database Update form	
22/4/17	HBay and M'borough Insurance Brokers	Insurance renewal	Paula (for payment)

Outgoing correspondence:

Date	To	Description
17/4/17	Breathe Health Club	Request for improvements
23/4/17	Sport and Recreation Services	Database Update form (emailed)

Treasurer Report:

The report was read by Paula (copy attached). Paula moved it be accepted and that the payments be ratified. Seconded by Russell Sim.

Paula will be sending back the correspondence required by the Office of Fair Trading.

Business Arising:

1. Letter to Breathe. The letter requesting the replacement of lights and a water cooler has been passed on to Breathe.
2. Sports Precinct. Linda Jones spoke with someone at the council concerning our interest in having squash courts included in the sporting precinct. The council staff member said that we would need to submit a proposal stating what would be required and how much the club could rise towards the project. The council would then match the amount the club could put in and seek grants to fund the rest of the project.

Scott will try and get in contact with Darren Everard to get more information about what the proposal should include.

3. Sale of Balls and Grips. The balls and grips have been purchased. It was agreed that the balls would sell for \$4 and the grips for \$6. We will look at having them in a container that



we can bring out on competition nights for display. Paula has provided a book in which we are to enter all purchases so that we have a record of how much income is coming from these sales.

The sports catalogues will also be displayed for players to browse through. Paula will be in charge of the ordering process.

General Business:

1. Christmas Party Poster. Sue has set up a poster which has been given the OK to display.
2. Sale and Catalogue Sign. Sue will do up a sign for this.
3. AGM and Club Championships. The club AGM and Championships will be held on Sunday August 20th. Jason will put this on our Facebook page. We will use Kathy's tournament program to run the championships.
4. Kitchen Clean-up. Scott and Sue started sorting through the cupboards last Monday night. They will clean up some more next Monday night. We will try to use up some of the food in the freezer on Monday nights if possible. The lost property items will be hung up for members to look through and claim if it's theirs. Any leftover items will be donated.
5. Club21. Scott suggested that we try a different kind of scoring/playing system where we play 3 games of 7 minutes with continuous scoring over the 3 games. It was decided that we could do this on the first Monday club night. It may also be possible to try other types of scoring/playing options in the future.
6. Thursday Night Prizes. It was decided on the following monetary values for the prizes:
 - a. Overall winning team - \$50 for each player
 - b. Runners up - \$25-\$30 for each player
 - c. Line winners - \$50 for each player
 - d. Plate winners - \$6 drinks voucher

It will be left up to the Thursday night co-ordinator, Russell, to decide what form the prizes will take. He will bring his suggestions to the next meeting.

7. Monday Night Prizes. It was decided on the following monetary values for the prizes:
 - a. Line winners - \$25-\$30 for each player
 - b. Runners up - \$6 drinks voucher
8. Website Uploads. It is possible to upload draws and results to the website quite easily they are in a pdf format. Sue can do this if they are emailed to her.
9. Insurance Cover. There has been a bit of confusion concerning what our insurance cover and what we need to do to ensure that all players are covered. The following questions will be put to our insurance company so that we have a clearer understanding of what we need to do.
 - a. What do we need to do to ensure that a casual player is covered by our insurance policy? Do they need to fill out a membership form? If so, do they need to fill one out each time they play? How long would that membership form last? Do they need to pay a membership fee? If so, do they need to pay it each time they play?
 - b. Are we allowed to have a range of memberships and membership payments? For example, we charge \$25 annually for our 'full-time' players and are thinking of setting \$5 membership for casual players.
 - c. Is our current accident form sufficient for legal purposes?
 - d. If someone does injure themselves, what time frame do they have to fill out the form. Is it the club's responsibility to ensure that an accident form is filled in, or the injured player?
 - e. What do we do with the accident form once it is filled out?
 - f. Are the committee members covered for any liability occurred in the running of the club?
 - g. Where does the club stand in terms of insurance cover at the beginning of the year when the annual membership is due and we have players at gradings and playing in a competition before they have paid their annual membership? Do we need to have



a strict policy of no-one going on to a court before they have paid their membership for the year?

10. Casual Players. Casual players will only be allowed on Monday nights. They must fill in any required forms and fees by Breathe. They must also fill in one of our membership forms and pay a casual membership fee of \$5.
11. Thursday Night Week 7. This week of competition was cancelled due to the weather associated with cyclone Debbie. It was decided to play this round on June 8. This will change the date of the semi-finals to June 15 and the finals to June 22.
12. Court Refurbishment. Paula will call Robbo to discuss our thoughts about fixing up the courts, in particular painting the walls and redoing the lines. Robbo has recently filled in the defects in the walls.

Meeting declared closed: 8:55pm

Next meeting: Wednesday 7 June, 7pm