



**Hervey Bay Squash Incorporated  
Committee Meeting Minutes  
8 November 2017  
6 Oxley Circuit Urraween**

**Meeting declared open:** 7:10 pm.

**Present:** Sue Whyborn, Mike Stewart, Robbie Vella, Kathy Paterson, Brendan Campbell

**Apologies:** Paula Kostowski, Talon Lawson, Russell Sim, Jason Witt, Ray Strachan

**Previous Minutes:**

Previous Minutes were emailed to all those present at the previous meeting. Sue Whyborn moved that they be accepted. Seconded by Robbie Vella.

**Incoming correspondence:**

Date	From	Description	Forwarded to
	CBA	Term deposit	Robbie
	Torquay Hotel	Statement	Robbie

**Outgoing correspondence:** None.

**Treasurer Report:**

- \$880 was deposited this month, with no cheques written. There are outstanding payments for Torquay Hotel, Karakal and Office of Fair Trading.
- The paperwork has been completed for the change of signatories at the bank.
- The following motion was presented and agreed upon unanimously: Suzanne Stevens, Paula Kostowski, Graeme Anderson and Jason Witt be removed as signatories on the club's bank account.
- There is an option to set up internet banking for the club which would enable us to pay invoices electronically. Robbie will look into setting it up and Robbie and Sue will be nominated to authorise payments via the internet.

**General Business:**

1. Court refurbishment. Ray sent an email outlining the following in regard to the court refurbishment. He spoke to Steve Robb. He and his brother will probably be able to assist in the court refurbishment, however, the responsibility of maintaining the courts lies with Ian. Ray will be available after he arrives back on 26<sup>th</sup> November. The court painting should take 1½ days depending on the number of helpers. The floors will take another day but this can be done separately, depending on timing, the number of helpers and their skills. Ray will try to contact Ian again to go through the details.  
If the work is being carried out by club members, we need to check with Ian about insurance for accident or injury. There needs to be something in writing that assures coverage for any volunteer.
2. Christmas party. The menu has been decided. The list of names of those attending has gone missing from the notice board. A new list will be put up on Thursday.
3. Monday Night Co-ordinator. Talon is leaving at the end of the year, so we need someone else to take over this role. It could be shared if necessary.
4. Court Floors. Kathy will ask Ian about the mopping of the courts. They are supposedly mopped on Mondays and Thursdays but there has been some dissatisfaction with the cleanliness of the court floors.



5. Club AGM. It was suggested that the club AGM be held on a Thursday night rather than a Sunday (in conjunction with the Club Championships). The participation in the Club Championships has dwindled over the past couple of years, which in turn means that the number attending the AGM is also reduced. With the majority of members playing on Thursday nights, this would mean a higher number attending.

**Meeting declared closed:** 8:10pm

**Next meeting:** There is no further meeting scheduled for this year. A meeting will be scheduled in January/February 2018.