

**Vendor Meeting Agenda**

Property Address \_\_\_\_\_ DATE \_\_\_\_\_

**Are you happy with my service so far?** Yes No

Comments:

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**Is there anything more you think I could be doing for you?** Yes No

Comments:

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**Review the advertising**

Changes:

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**How do you feel about the price feedback from buyers that have inspected the property so far?**

Low Average High

- Review feedback letter
- Review offers
- If the auction was today what price would we need to achieve to sell? \$ \_\_\_\_\_
- Make any presentation tips or recommendations